



Hot Lunch Information

Dear Zion Family,

This past winter, all Zion families were notified that we would no longer partner with Byron Center Public School for hot lunch for the 2019 school year, but rather would be starting our own hot lunch program. The purpose of this document is to give you more information regarding Zion's new hot lunch program.

Hot lunch will be offered four days a week. Zion will provide hot lunch on Mondays and Thursdays. The 10th grade class will sponsor a chicken sandwich hot lunch on Tuesdays, and the 12th grade class will sponsor pizza hot lunch on Fridays. **There will be no hot lunch on Wednesdays – all students must bring their own lunch on Wednesdays.**

All Monday and Thursday lunches will include the main course, a side dish, fruit, dessert, and milk and juice. The Tuesday and Friday lunches will include the main course, a bag of chips, dessert, and a beverage. Every meal will cost \$3.50, with the option of ordering an extra main course item for \$1.50. Milk will be available to purchase without a full meal every day hot lunch is offered. If you think you may be eligible to receive free or reduced lunches, contact Todd Hoekstra at hoekstra@zionchristian.net to fill out the necessary paperwork.

All orders and payments for hot lunch are made through ParentsWeb. If you have not yet created a ParentsWeb account, please do so as soon as possible. Below you will find instructions for creating your ParentsWeb account.

1. Parents must first have their email address on file at school
2. Start Internet Browser and go to <https://zcs-mi.client.renweb.com/pw/>
3. Click on "Create New Parents Web Account"
4. Parents should enter the email address on file at Zion
5. Click "Create Account"
6. Parents should check their email account for an email from RenWeb containing a link to create their ParentsWeb login

After your ParentsWeb account is created, follow the instructions below to place your hot lunch order:

1. When you are logged in to ParentsWeb, click on the "Student Information" tab on the left of the screen
2. Click on "Lunch" under the "Student Information" section
3. Click on the "Create Web Order" button
4. You will see the list of available lunches by date for your student(s)
5. Enter the quantity that you want to order for your student(s)
6. Click on "Order Items" at the bottom of the page
7. You will then be prompted to enter your bank account information for payment
8. Click "Submit"
9. Click "Pay"

Ordering for September will be available on ParentsWeb beginning **Monday, August 20**. All orders for the week of September 4 must be placed through ParentsWeb by **Wednesday, August 29**.

Please note that there will be **no hot lunch offered on Tuesday and Wednesday, September 4 and 5**. The first hot lunch will be offered on Thursday, September 6. Please make sure that you pack a lunch for your child on Tuesday and Wednesday, September 4 and 5.

Please contact the school office if you have any questions regarding Zion's hot lunch program. Thank you!